

**PROPOSED RECOMMENDATIONS
AND
RESOLUTIONS
SUBMITTED FOR CONSIDERATION AT THE
GRAND PARLOR ANNUAL MEETING 2023**



Review in Parlor and give to the
Parlor Delegate(s) to bring to the
Grand Parlor Annual Meeting in Stockton

PROPOSED RECOMMENDATIONS AND RESOLUTIONS INDEX

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SUBMITTED BY GRAND PRESIDENT NINA COFFENBERRY

1. That the contribution of the Grand President’s Special Fund of \$50 to the Amador County Historical Society (P.O. Box 761, Jackson, CA 95642) restricted for the Amador County Museum that promotes the history of the gold fields and pioneers in Amador County, be ratified.

Financial Impact: Not applicable
Grand Parlor budgeted item

Ratified _____

Referred to:

- State of the Order
- Finance
- Grand President

Rejected _____

2. That the action of the Grand President in granting permission to Marinita Parlor No. 198, San Rafael, to consolidate with Cotati Parlor No. 299, Cotati, be ratified.

Financial Impact: Possible loss of revenue
to the Order

Ratified _____

Referred to:

- State of the Order
- Extension of the Order
- Grand President

Rejected _____

3. That the action of the Grand President in granting permission to Hayward Parlor No. 122, Hayward, to surrender their Charter with transfer cards sent to the Members, be ratified.

Financial Impact: Possible loss of revenue

Ratified _____

to the Order

Referred to:

- State of the Order
- Extension of the Order
- Grand President

Rejected _____

4. That the action of the Grand President in granting permission to Argonaut Parlor No. 166, El Cerrito, to surrender their Charter with transfer cards sent to the Members, be ratified.

Financial Impact: Possible loss of revenue to the Order

Ratified _____

Referred to:

- State of the Order
- Extension of the Order
- Grand President

Rejected _____

SUBMITTED BY THE BOARD OF DIRECTORS

5. The action of the Board of Directors, as requested by the State of the Order Committee, to change the deadline in the C.G.P., Standing Rules, Page 63, RECOMMENDATIONS AND RESOLUTIONS, Number 2, from April 1st to May 1st, be ratified.

Financial Impact: None

Ratified _____

Referred to:

- State of the Order
- Board of Directors

Rejected _____

6. The action of the Board of Directors, on August 13, 2022, in approving the use of a different Attorney, Chris Lakawa, in the sale of the Palomares Cemetery property due to a conflict of interest with the attorney of the Order and the approval of a real estate professional, Chris Melendres, in facilitating the sale of the property, be ratified.

Financial Impact: Funds from the sale of the property Ratified _____

Referred to:

- State of the Order
- Board of Directors

Rejected _____

7. The action of the Board of Directors to set aside C.G.P., Article 5, Page 15, Section 18 and C.G.P. Procedures, Page 37, Section 27, in order to maintain a working Committee for the NDGW Home until the new Board of Directors take office, be ratified.

Financial Impact: Re-evaluate finances & budget Ratified _____

Referred to:

- State of the Order
- Board of Directors

Rejected _____

8. STATEMENT OF PROBLEM:

The duties outlined for the Board of Trustees have not incorporated changes made to the Native Daughters of the Golden West entities; moreover, it is necessary to clarify, change or add to the duties of the Grand Vice President (GVP) as Chief Financial Officer (CFO) as well as the duties of the Senior Grand Trustee and Grand Trustees, Numbers Two, Three, Four, and Five.

8 A. WE RECOMMEND:

C.G.P. Standing Rules, Pages 49-51, Number 6, delete in its entirety and replace with the following:

6. The BOARD OF GRAND TRUSTEES shall be composed of five members: the senior Grand Trustee, Grand Trustee Number Two, Grand Trustee Number Three, Grand Trustee Number Four, and Grand Trustee Number Five.

a. Positions on the Board of Grand Trustees shall be determined by the number of years of continuous service as a Grand Officer. If there is a tie in seniority, position on this Board shall be determined by a consensus of the Grand Trustees. All incoming Grand Trustees will become familiar with the bookkeeping system, the Grand Parlor Office Policies, investment procedures, and the budgets.

b. The duties of the Board of Grand Trustees shall be delineated in the Working Policies of the Board of Grand Trustees. Said Policies may be amended by the Board of Grand Trustees and approved by the Board of Directors.

c. The Clerk of the Board of Grand Trustees shall be Grand Trustee Number Two.

d. The Board of Grand Trustees shall determine which of them will be the liaison to the Grand Parlor Office personnel for conveying information from the Board of Directors.

e. The senior Grand Trustee is a member of the James D. Phelan Fund Committee. She also shall serve as a non-voting member of the Native Daughters of the Golden West Investment Committee. Together with the Grand President, CEO (Chief Executive Officer) and the Grand Vice President, CFO (Chief Financial Officer), she shall select the Certified Public Accountant of the Order at the first meeting in June following

installation. She shall be the liaison between the Bookkeeper of the Order and the Board of Trustees.

f. Grand Trustee Number Two shall serve as a non-voting member of the Finance and Native Daughters of the Golden West Childrens Foundation Committees.

g. Grand Trustee Number Three shall serve as a non-voting member of the Native Daughters of the Golden West Home Committee.

h. Grand Trustee Number Four shall serve as a non-voting member of the State of the Order Committee.

i. Grand Trustee Number Five shall serve as a non-voting member of the Legislation Committee.

j. It shall be the duty of the Board of Grand Trustees to conduct financial audits and other internal audits of the Native Daughters of the Golden West Grand Parlor, Native Daughters of the Golden West Childrens Foundation, Native Daughters of the Golden West Home, and the Native Daughters of the Golden West Charitable Foundation, Inc. These duties include, but are not limited to, meeting records and minutes, financial records including, but not limited to, checking accounts, bank statements, receipts, invoices, deposits and expenditures. On a quarterly basis, the Board of Grand Trustee shall review the financial records and reports, with emphasis on the budgets, for each entity.

k. The Board of Grand Trustees shall ensure the timely submission of government filings and payments with the Bookkeeper of the Order and report to the Board of Directors.

l. The Board of Grand Trustees shall review the Subordinate Parlor Semi-Annual Audit Reports and report to the Board of Directors, noting any irregularities. The Grand Trustees shall assist the Bookkeeper of the Order with outstanding invoices sent to Subordinate Parlors.

m. The Board of Grand Trustees shall meet on the day preceding the opening of the Grand Parlor Annual Meeting, at the place where the Grand Parlor Annual Meeting is to be held unless otherwise designated by the senior Grand Trustee.

n. Special meetings for the transaction of business may be called at any time and place by the senior Grand Trustee. Members shall be notified of the time and location of the meeting at least forty-eight hours prior to the time of meeting(s).

o. Review the Grand Parlor budget and send recommendations to the Finance Committee.

p. Write financial legislation that affects the Grand Trustees' jurisdiction, as needed.

q. The Board of Grand Trustees shall purge the Grand Parlor Office files once a year. All circulars and other correspondence shall be kept for three years, all bills and bank statements shall be kept for five years, all Membership records, and the Parlor Semi-Annual Reports shall be kept for ten years, after which the documents shall be shredded per the Document Retention and Destruction Policy.

r. Membership records of deceased Members shall be given to the Pioneer Roster and Native Daughters of the Golden West Archives Committee and Evelyn I. Carlson Native Daughters of the Golden West Historical Collection Committee when removed from the active files. These records shall be retained for research purposes in the reference collection.

s. Work with the Bookkeeper of the Order and assist the Grand Vice President (CFO) to see that all data needed for taxes and financial reports be given to the Certified Public Accountant of the Order by September 15.

t. Assure that financial activity reports with balances are given to State Chairmen on a quarterly basis.

u. In case of death, removal, resignation, or advancement of the Grand Marshal, the senior Grand Trustee shall advance to the office of Grand Marshal for the remainder of the term, and the remaining Grand Trustees shall advance in order. If for any reason there shall be changes in the composition of the Board of Grand Trustees at any time during the term, the positions on this Board shall be determined in the manner prescribed above.

Financial Impact: None

Adopted: _____

Referred to:

- Legislation
- Board of Directors

Rejected _____

8 B. WE FURTHER RECOMMEND:

C.G.P., PROCEDURES, Page 41, Number 11, add the Grand Vice President as Chief Financial Officer (CFO).

IT SHALL THEN READ:

11. The books of the Grand Parlor shall be reviewed annually by a Certified Public Accountant (C.P.A.) who shall be selected by the Grand President, Grand Vice President and the Senior Grand Trustee.

A complete audit must be done annually by an independent Certified Public Accountant (C.P.A.) for gross revenues of two million dollars or more.

The Grand President as Chief Executive Officer and the Grand Vice President as Chief Financial Officer shall negotiate and sign a contract with the selected Certified Public Accountant. Said contract shall mandate dates for filing tax returns and completion of the annual review or audit.

Financial Impact: None

Adopted: _____

Referred to:

- Legislation
- Board of Directors

Rejected _____

9. STATEMENT OF PROBLEM:

In the past few years, it has become a challenge to find qualified candidates to join the Board of Directors. Changes need to be made to allow an opportunity for more Members to be eligible and give an opportunity to be better prepared for the tasks required by our Board of Directors.

Clarifications need to be addressed concerning the sponsoring of a candidate to the Board of Directors by a Subordinate Parlor. To prevent one Subordinate Parlor from having controlling interest in the Board, a Subordinate Parlor should only be allowed to sponsor one candidate to serve on the Board of Directors.

Candidates with Dual Membership require a concise definition of what is a “Home Parlor” and an “Associate Parlor” as defined in the C.G.P., Page 5, BY-LAWS, ARTICLE TWO MEMBERSHIP QUALIFICATIONS, VOTING, AND TERMINATION, Section 16, DUAL Membership.

9 A. WE RECOMMEND: C.G.P. By-Laws, Page 10, Article Four, Directors

Qualifications and Election, Section 2, Directors Qualifications portion be deleted in its entirety, and replaced with the following:

Qualifications: To be elected or appointed to fill a vacancy as a Grand Officer, the Member must be a resident of the State of California, sponsored by her Home Subordinate Parlor, and in good standing with that Subordinate Parlor. A candidate for election who is not a current Grand Officer, Past Grand President, or Grand Parlor Permanent Member shall be a Delegate from her Home Subordinate Parlor. Members aspiring to a Grand Parlor office shall have previously served at least one year as a Deputy Grand President to a Subordinate Parlor or have been a Subordinate Parlor Book Officer or Marshal and served on at least one of the Administrative Committees or the State of the Order Committee. A Subordinate Parlor shall only be allowed to sponsor one candidate to serve on the Board of Directors.

The presiding Grand President only shall be eligible for election to the office of Junior Past Grand President.

Financial Impact: Potential Savings to Grand Parlor

Referred to

- Legislation
- Board of Directors

Adopted: _____

Rejected _____

9 B. WE FURTHER RECOMMEND:

C.G.P. By-Laws, Page 15 and 16, Article Six, Officers' Qualifications and Election, Section 1, Qualifications, be deleted in its entirety and replaced with the following:

Qualifications: To be elected as a Grand Officer, the Member must be a resident of the State of California, sponsored by her Home Subordinate Parlor, and in good standing with that Subordinate Parlor. A candidate for election who is not a current Grand Officer, Past Grand President, or Grand Parlor Permanent Member shall be a Delegate from her Home Subordinate Parlor. Members aspiring to a Grand Parlor office shall have previously served at least one year as a Deputy Grand President to a Subordinate Parlor, or have been a Subordinate Parlor Book Officer or Marshal, and served on at least one of the Administrative Committees or the State of the Order Committee. A Subordinate Parlor shall only be allowed to sponsor one candidate to serve on the Board of Directors. No elected or appointed Director may serve in the same office for two consecutive years with the exception of the Grand Secretary and Grand Trustees, who may service for no more than five consecutive years.

Financial Impact: None

Adopted: _____

Referred to:

- Legislation
- Board of Directors

Rejected _____

9 C. WE FURTHER RECOMMEND:

C.G.P., By-Laws, Page 5, ARTICLE TWO MEMBERSHIP QUALIFICATIONS, VOTING, AND TERMINATION, Section 16, Dual Membership, add the definition of a Home Parlor and an Associate Parlor, at the end of the paragraph.

IT SHALL THEN READ:

Section 16. Dual Membership: Any Member in good standing may hold Dual Membership in a Home Parlor and an Associate Parlor. However, no Dual Member shall serve as President nor serve as a Book Officer (Recording Secretary, Financial Secretary, Treasurer) in more than one Subordinate Parlor at the same time, nor serve as a Delegate of more than one Subordinate Parlor at the same time. A Home Parlor is defined as the primary Parlor and is your defining Parlor to be a Delegate, and to run for an office on the Board of Directors. An Associate Parlor is defined as a secondary Parlor.

Financial Impact: None

Adopted: _____

Referred to:

- Legislation
- Board of Directors

Rejected _____

10. STATEMENT OF PROBLEM:

The current annual reimbursement of Nine Thousand Six Hundred Dollars (\$9,600.00) per year, payable monthly, for the Grand President is insufficient to defray expenses associated with her duties. The expenses for the fulfillment of the Grand President's duties often exceed the monthly allotment amount due to inflation and the ever-increasing cost of fuel.

WE RECOMMEND:

C.G.P., Policies, Page 68, Annual Budget, Item 2. Replace \$9,600.00 with \$12,000.00.

IT SHALL THEN READ:

2. The Grand President's annual reimbursement shall not exceed Twelve Thousand Dollars (\$12,000.00) per year, payable monthly. Said amount is to be used toward expense reimbursement incurred by the Grand President in the performance of her duties. No additional financial compensation shall be paid.

Financial Impact: \$2,400 G.P. Budget Increase

Adopted: _____

Referred to:

- Legislation
- Finance
- Board of Directors

Rejected _____

11. STATEMENT OF PROBLEM:

The process of compiling and producing the Proceedings has an unrealistic and constraining timeline. Not enough time has been allowed to complete the process properly.

Furthermore, if an employee is not a Member of the Order, that employee cannot be a member of a Native Daughters of the Golden West Committee.

11 A. WE RECOMMEND:

C.G.P., PROCEDURES, Page 38, NATIVE DAUGHTERS OF THE GOLDEN WEST COMMITTEES, Number 29 remove the Grand Parlor Support Assistant as a member of the committee and change the due date for the Junior Past Grand President to submit her Official Visit Reports from July 31 to January 31.

IT SHALL THEN READ:

29. PROCEEDINGS COMMITTEE shall consist of four appointed members, one of whom shall be the Junior Past Grand President serving as Chairman.

a. The Junior Past Grand President shall submit her Official Visit reports to the Grand Parlor Office no later than January 31, or the reports shall not be included in the Proceedings. The Official Visit reports shall not exceed fifty pages.

Financial Impact: None

Adopted: _____

Referred to:

- Legislation
- Board of Directors

Rejected _____

11 B. WE FURTHER RECOMMEND:

C.G.P., STANDING RULES, Page 47, Number 2. THE JUNIOR PAST GRAND PRESIDENT, Item b. third sentence be deleted in its entirety, and replaced with the following:

2. b. The bids shall be presented to the Finance Committee for consideration and selection at their third quarterly meeting.

IT SHALL THEN READ:

2. b. She shall serve as the Chairman of the Proceedings Committee. She shall obtain three competitive bids for the printing of the Proceedings. The bids shall be presented to the Finance Committee for consideration and selection at their third quarterly meeting. Regarding Proceedings being delayed for any catastrophic event a term necessitates, the obtaining and presentation of bids shall be delayed for that term only or until such time as the catastrophic event is resolved.

Financial Impact: None

Adopted: _____

Referred to:

- Legislation
- Finance
- Board of Directors

Rejected _____

**SUBMITTED BY CALIFORNIA HISTORY, LANDMARKS & HISTORIC BUILDINGS:
SUB-COMMITTEE ESSAY CONTEST**

12. STATEMENT OF PROBLEM:

NDGW's Essay contest historically receives poor and inconsistent participation from most Subordinate Parlors. The 2021 and 2022 State Essay Committees conducted research and evaluation to discover why there is low participation and to develop remedies. The State Essay Committee interviewed NDGW Member teachers, read old essays, conducted surveys and launched a test pilot to analyze the situation. The State Essay Committee determined that the 34-year-old rules governing the Essay Contest are out-of-date, do not sufficiently guide participating Subordinate Parlors, do not reflect current teaching practices, do not pique student's interest and are in need of a major overhaul.

Key factors that would benefit from change are: a rule for the Contest to stay contemporaneous with California Education Standards; inclusion of appropriate rubrics; submission deadlines that are compatible with Standardized Testing schedules; shifting the title to a writing prompt; more assistance for Parlors; prize changes and more.

WE RECOMMEND:

Committee Policies, Pages 8-9, Native Daughters of the Golden West CALIFORNIA HISTORY, LANDMARKS, AND HISTORIC BUILDINGS COMMITTEE SUBCOMMITTEE ESSAY CONTEST, items 1-11 delete in its entirety and replace with the following:

1. Customized rubrics shall be included in the Essay Packets, distributed to teachers, students and community groups and utilized by all Parlors and State Essay Committee to judge essay submissions. A copy of the rubrics is available from the Essay State Chairman, Grand Parlor Office, or the Members Only page of the NDGW Website.
2. The State Chairman and Committee shall annually review rubrics. Any revisions shall be made and printed for distribution before the annual contest packet distribution date.
3. The Topic for the Essay shall be written as a prompt. The prompt is, "What Makes California Wonderful?" Any subject relating to California may be used. Any aspect of California history including history in the making may be used.
4. The Essay title is subject to reevaluation and change by the State Essay Committee.
5. The State Chairman shall notify the Subordinate Parlors through the Grand Parlor monthly mailings no later than August 31 each year of the contest rules and regulations.
6. Students shall be from grades 4 through 8. Subordinate Parlors may submit their winning essays in these grade levels to the State Essay Committee for judging.
7. Each essay must be an original, written by the student. No poems shall be accepted.

8. Length of the Essay shall be between 250 and 500 words. Essays shall be typed and double spaced.
9. Neatness, spelling and good grammar are important, but judging will consider the content and creativity of the essay as well.
10. On the back of the Subordinate Parlors sponsored essays, identifying information shall include: student's name, student's email if available, student's phone number, students school name and address, student's grade, teacher's name, and teacher's contact information including email and phone number. No identifying markings of any kinds should be on the front of the essay.
11. The Parlor must also include the submitting parlor's name and contact information including a back-up person written on the back of each State entrant's essay. The outreach packet will contain a sample identifier check list of what contact information should appear on the back of the essays.
12. Subordinate Parlors are encouraged to include essay submissions from 4th through 8th graders unaffiliated with public, private or parochial schools such as home schoolers, boys' clubs, girls' clubs, YMCAs, YWCAs, libraries or community groups.
13. The essays must be postmarked or submitted digitally by February 15 to be eligible.
14. Awards: If Subordinate Parlors have the resources to offer Parlor monetary prizes, they are free to do so within their means. However, there is no requirement for Parlors to issue monetary awards. Parlors without

financial prize resources still are encouraged to submit Essays to the State Essay Committee. Certificates of Participation will be given to all entries on the State contest level.

15. The State Essay Committee may award 1st, 2nd and 3rd place overall statewide prizes. The State Committee shall take age-appropriate performance into consideration when determining winners.
16. The State Essay Committee shall reevaluate prize money annually and determine the current year's cash prize value.
17. The State Essay Committee shall submit State winning essays to be published in the Fall issue of the official publication and on the NDGW Website following the Grand Parlor Annual Meeting.
18. Essay packets shall include photo/video release forms for adults and minors. Subordinate Parlors shall ensure their State Winners complete the release form and submit those forms to the State Committee no later than the third Thursday after Grand Parlor Annual Meetings. If a Parlor's entrants win Statewide, the Parlor shall make every effort to collect photos of the winning students, their teachers, supportive community leaders, and/or Subordinate Parlor's Essay Committee and send those pictures to the State Essay Committee by mail or digitally no later than the third Thursday after Grand Parlor Annual Meeting.
19. Each new State Essay Committee shall receive a policy and procedures binder either digitally or physically from the preceding State Committee. The new Committee shall update and revise the binder. Binders are meant

to ensure continuity, institutional memory, and build a large data-base of Committee contacts and resources for the future.

(See Addendum A for *NDGW Essay Rubric – 2023*)

Financial Impact: None

Adopted: _____

Referred to:

- State of the Order
- Charitable Foundation
- Electronic Communications
- Official Publication
- California History, Landmarks & Historic Buildings: Sub-Committee Essay Contest

Rejected: _____

SUBMITTED BY THE EDUCATION & SCHOLARSHIPS COMMITTEE

13. STATEMENT OF PROBLEM:

At GPAM 2022 the Delegates approved the establishment of a music grant in memory of Past Grand President Sharon M. Johnston through the Education and Scholarships Committee. They also approved that all donations previously collected for this grant and all donations collected in the future be restricted for this fund. The Grant program and the management of its funds must be defined.

13 A. WE RECOMMEND:

The establishment of the Sharon M. Johnston Music Grant program and the

management of its funds are as follows:

Two (2) Sharon M. Johnston Music Grants for students up to a maximum of \$500 each may be awarded to students between the ages of eight and eighteen residing in California and attending accredited elementary, middle, or high schools, or participating in an accredited program for home-schooling to assist with the rental or purchase of a musical instrument, the purchase of printed or recorded music for instruction, or music lessons. Applicants need not be affiliated with the Order nor sponsored by a Subordinate Parlor.

One (1) Sharon M. Johnston Music Grant up to a maximum of \$500 may be awarded to an accredited elementary, middle, or high school based within the state of California to assist with the purchase of printed or recorded music for instruction, a musical accompanist, uniforms, or travel expenses to a performance venue for a band, orchestra, choral group, or a member thereof.

Applicants for a student grant must send the following items in an envelope with a postmark dated no later than March 1 to the Chairman of the Education and Scholarships Committee:

- a. A completed application by the parent(s) or guardian of a student for the rental or purchase of a musical instrument, the purchase of printed music or recorded music for instruction, or music lessons.
- b. A letter from the parent(s) or guardian of the student explaining why the student wishes to study music.
- c. A letter of recommendation from a teacher or administrator from the

accredited school the student is attending or supervisor of the accredited program for home-schooling in which the student is participating.

Applicants for a school grant must send the following in an envelope with a postmark dated no later than March 1 to the Chairman of the Education and Scholarships Committee:

A completed application by a music teacher of an accredited elementary, middle, or high school for the purchase of printed or recorded music for instruction, a musical accompanist, uniforms, or travel expenses to a performance venue for a band, orchestra, choral group, or a member thereof.

A line in the bookkeeping system for the "Sharon M. Johnston Music Grant" shall be established for the administration of the Grant program by the Education and Scholarships Committee. All donations to the Grant program will be retained in this account.

Financial Impact: None

Adopted: _____

Referred to:

- State of the Order
- Charitable Foundation
- Education & Scholarships

Rejected _____

13 B. WE FURTHER RECOMMEND:

The adoption of the attached Addendum B, which is the Instructions and Application for the Sharon M. Johnston Music Grant for a student.

Financial Impact: None

Adopted: _____

Referred to:

- State of the Order
- Charitable Foundation
- Education & Scholarships

Rejected _____

13 C. WE FURTHER RECOMMEND:

The adoption of the attached Addendum C, which is the Instructions and Application for the Sharon M. Johnston Music Grant for a school.

Financial Impact: None

Adopted: _____

Referred to:

- State of the Order
- Charitable Foundation
- Education & Scholarships

Rejected _____

14. STATEMENT OF PROBLEM:

Mills College was closed in March 2021 and its curricula and assets were transferred to Northeastern University based in Boston, Massachusetts. As Mills College is no longer based within the state of California, it does not meet the criteria required to qualify its students for a Native Daughters of the Golden West scholarship.

14 A. WE RECOMMEND:

C.G.P., Procedures, Page 31, Number 8, last paragraph: delete the phrase, "Mills College Scholarship":

Financial Impact: Re-distribution of funds

Adopted: _____

Referred to:

- Legislation
- Charitable Foundation
- Education & Scholarships

Rejected _____

14 B. WE FURTHER RECOMMEND:

C.G.P., Procedures, Page 41, Revenues and Expenditures, Number 7: delete the phrase “Mills College Scholarship”:

Financial Impact: Re-distribution of funds

Adopted: _____

Referred to:

- Legislation
- Investment
- Charitable Foundation
- Education & Scholarships

Rejected _____

14 C. WE FURTHER RECOMMEND:

COMMITTEE POLICIES, EDUCATION AND SCHOLARSHIPS REGULATIONS AND POLICIES, Page 10, letter f, delete in its entirety.

Financial Impact: Re-distribution of funds

Adopted: _____

Referred to:

- State of the Order
- Investment
- Charitable Foundation
- Education & Scholarships

Rejected _____

14 D. WE FURTHER RECOMMEND:

All funds currently in the bookkeeping system labeled “Mills College” account be

transferred to the general account for the Education and Scholarships Committee.

The Chairman of the Education and Scholarships Committee shall send written notification to the NDGW Bookkeeper and Chairman of the Investment Committee advising that the fund labeled "Mills College" in the Education and Scholarships Committee's share of the NDGW Investment Pool be renamed "NDGW Scholarships and Grants".

Financial Impact: Re-distribution of funds

Adopted: _____

Referred to:

- State of the Order
- Investment
- Charitable Foundation
- Education & Scholarships

Rejected _____

15. STATEMENT OF PROBLEM:

In order to clarify the administration of the Education and Scholarships Committee, including the management of the Sharon M. Johnston Grant program and termination of the Mills College Scholarship the current Procedures in the Constitution of Grand Parlor must be modified.

WE RECOMMEND:

C.G.P., PROCEDURES, Page 31, Section 8, be deleted in its entirety and replaced with the following:

8. EDUCATION AND SCHOLARSHIPS COMMITTEE shall consist of a committee Chairman and four members appointed by the Grand President for the

ensuing term.

The Committee shall be responsible for administering the scholarships and grants established by the Native Daughters of the Golden West (NDGW) and shall act impartially on all applications received by the Committee. The scholarships and grants and their respective requirements shall be governed by the procedures, regulations, and policies adopted at the Grand Parlor Annual Meeting.

NDGW scholarships and grants shall only be available to students planning to attend or attending accredited universities, colleges, programs, online courses, schools, or participating in an accredited program for home-schooling based within the state of California.

Scholarship and grant awards are available as follows: Annie L Adair Scholarships, Bertha A. Briggs Veterans Scholarships, Doris M. Gerrish Scholarships, Freedoms Foundation at Valley Forge, Jr. Native Daughters Scholarships, Sharon M. Johnston Music Grants, NDGW Nursing Scholarships, Sue J. Irwin Scholarships, Scholarships for the University of California and California State University System.

Recipients of awards may be given a scholarship or grant for one academic year, and unless prohibited, may reapply in future years. Awards shall be made on the basis of scholarship and/or merit. All scholarships and grants offered by the Native Daughters of the Golden West shall be gifts.

All files with information regarding scholarships and grants awarded during a term shall be retained for a period of four years in the Grand Parlor Office after which

the files shall be shredded per the NDGW's Document Retention and Destruction Policy. The names of scholarship and grant recipients and the awards they received shall be recorded in the Proceedings for that term.

Please refer to COMMITTEE POLICIES, EDUCATION AND SCHOLARSHIPS REGULATIONS AND POLICIES.

Financial Impact: Re-distribution of funds

Adopted: _____

Referred to:

Rejected: _____

- Legislation
- Investment
- Charitable Foundation
- Education and Scholarships

16. STATEMENT OF PROBLEM:

In order to clarify the administration of the Education and Scholarships Committee, including the establishment of the Sharon M. Johnston Music Grant program and termination of the Mills College Scholarship the current COMMITTEE POLICIES, EDUCATION AND SCHOLARSHIPS REGULATIONS AND POLICIES must be modified.

16 A. WE RECOMMEND:

COMMITTEE POLICIES, Page 9, EDUCATION AND SCHOLARSHIPS REGULATIONS AND POLICIES be deleted in its entirety and replaced with the following:

1. Applicants applying for Native Daughters of the Golden West (NDGW)

- scholarships must have been born in California or eligible to affiliate with the Order. Applicants applying for a Sharon M. Johnston Music Grant are exempt from this requirement.
2. Any Member in good standing, or a daughter, son, or grandchild of a Member, or person with a familial relationship to a Member, shall be eligible to apply for a NDGW scholarship.
 3. Applicants must be a senior or a graduate of an accredited high school, or have completed the first year of college, with a minimum cumulative grade point average of 2.50 or its equivalent or have obtained a G.E.D. (Graduate Equivalency Degree or General Educational Diploma) to qualify for a NDGW scholarship. Applicants for a Junior Native Daughter Scholarship, and a Sharon M. Johnston Music Grant are exempt from this requirement.
 4. Only Subordinate Parlors may obtain application forms for NDGW scholarships from the Chairman of the Education and Scholarships Committee. The application then will be sent to the applicant or counselor, ombudsman, or administrator by the Recording Secretary of the Subordinate Parlor located in their area. Applications for the Sharon M. Johnston Music Grants may be obtained directly from the Chairman.
 5. All NDGW scholarship and grant awards are restricted to applicants planning to attend or attending accredited universities, colleges, vocational programs, trade schools, online courses, or elementary,

middle, or high schools, or participating in accredited programs for home-schooling based within the state of California. Applicants may apply for more than one NDGW scholarship.

6. NDGW Scholarship applicants must send the following items to the Chairman of the Education and Scholarships Committee in an envelope with a postmark dated no later than March 1:

- a. The completed Application.
- b. A letter of application and an autobiography of a maximum of 500 words written by the applicant.
- c. A letter sponsoring the applicant signed by the Recording Secretary and bearing the Seal of the Subordinate Parlor.
- d. Two letters of recommendation from responsible persons in the community where they reside who do not have a familial relationship with the applicant.
- e. Copy of proof of California birth or proof of eligibility to affiliate with the Order or signed affidavit of a Member in good standing stating the applicant is their daughter, son, grandchild, or person with whom they have a familial relationship.
- f. An official transcript of the applicant's high school, university or college records, or proof of G.E.D. An instructor's evaluation is not an acceptable substitute.

- g. Applicants for the Bertha A. Briggs Veterans Scholarship must include a copy of discharge papers or proof of current active duty, or proof of being a dependent of a Veteran.

- 7. Applicants for the Sharon M. Johnston Music Grant for students must send the following items to the Chairman of the Education and Scholarships Committee in an envelope with a postmark dated no later than March 1:
 - I. Completed application by the parent(s) or guardian of a student for the rental or purchase of a musical instrument, the purchase of printed or recorded music for instruction, or music lessons.
 - II. A letter from the parent(s) or guardian of the student explaining why the student wishes to study music.
 - III. A letter of recommendation from a teacher or administrator from the accredited school the student is attending or supervisor of the accredited program for home-schooling in which the student is participating.

- 8. Applicants for the Sharon M. Johnston Music Grant for schools must send the following items to the Chairman of the Education and Scholarships Committee in an envelope with a postmark dated no later than March 1:
 - Completed application by a music teacher of an accredited

elementary, middle, or high school based within the state of California for the purchase of printed or recorded music for instruction, musical accompanist, uniforms, or travel expenses to a performance venue for a band, orchestra, choral group, or a member thereof.

9. Applicants for the Junior Native Daughters Scholarship must send the following items to the Chairman of the Education and Scholarships Committee in an envelope with a postmark dated no later than March 1:

- I. A letter from the applicant requesting a grant from this fund. This letter must include the name of the Junior Unit in which the applicant was a Member as well as the dates of membership and the name of the Subordinate Parlor in which the applicant currently holds membership.
- II. A letter of acceptance from the school of choice such as an accredited university, college, vocational program, trade school, or online course based within the state of California.

10. The NDGW Scholarships and Grants and their respective monetary awards are as follows:

- a. Three (3) scholarships up to a maximum of \$1,350 each to students attending any campus of the University of California

(UC) or any campus of the California State University (CSU) system.

- b. One (1) graduate scholarship up to a maximum of \$1,500 each as a one-time gift, to a graduate school student attending any campus of the University of California (UC) or any campus of the California State University (CSU) system.
- c. Two (2) Annie L. Adair Scholarships up to a maximum of \$1,300 each to a student majoring in business or social welfare education at any accredited university or college based within the state of California.
- d. Four (4) Sue J. Irwin Scholarships up to a maximum of \$1,000 each to students attending any accredited California university, college, vocational program, trade school, or online course based within the state of California.
- e. Six (6) Bertha A. Briggs Veterans Scholarships up to a maximum of \$850 each shall be awarded with the concurrence of the NDGW Veterans Welfare Committee to students attending any accredited university, college, vocational program, trade school, or online course based within the state of California. Applicants need not be a Member of a Subordinate Parlor or eligible to affiliate with the Order but shall be a Veteran, dependent of a Veteran or currently serving on active military duty. Applicants

must include a copy of discharge papers, or proof of current active military duty, or proof of being a dependent of a Veteran.

- f. Three (3) NDGW Nursing Scholarships up to a maximum of \$1,000 each to students attending any accredited university, or college based within the state of California.
- g. At the discretion of the Education and Scholarships Committee, assets available in the Freedoms Foundation Scholarship Fund from voluntary contributions, not to exceed the cost of one (1) scholarship, shall be forwarded by March 1 to Freedoms Foundation at Valley Forge located in Valley Forge, Pennsylvania, by the NDGW Bookkeeper at the written request of the Chairman of the Education and Scholarships Committee. The scholarship shall be designated for a teacher employed in an accredited school based within the state of California.
- h. Two (2) Junior Native Daughters Scholarships at \$100.00 each to be awarded to any former Junior Native Daughter who is a current Member in good standing of a Subordinate Parlor. This is a one-time award and may be given to an applicant in addition to any other scholarships.
- i. Three (3) Doris M. Gerrish Scholarships up to a maximum of \$1,500 each to California-born women pursuing a California teaching credential from an accredited university or college

based within the state of California. Preference shall be given to Members of the Order. Recipients shall receive the scholarship for one year only.

- j. Two (2) Sharon M. Johnston Music Grants for students up to a maximum of \$500 each may be awarded to students between the ages of eight and eighteen residing in California and attending accredited elementary, middle, or high schools or participating in an accredited program for home-schooling based within the state of California to assist with the rental or purchase of a musical instrument, the purchase of printed music or recorded music for instruction, or music lessons. One (1) Sharon M. Johnston Music Grant for schools up to a maximum of \$500 may be awarded to an accredited elementary, middle, or high school based within the state of California to assist with the purchase of printed or recorded music for instruction, a musical accompanist, uniforms, or travel expenses to a performance venue for a band, orchestra, choral group, or a member thereof.

11. Applicants for the Sharon M. Johnston Music Grants need not be affiliated with the Order nor sponsored by a Subordinate Parlor.

12. The Committee shall annually designate unspecified donations to one or more of the bookkeeping accounts for the scholarships and grants and the Chairman shall notify the NDGW Bookkeeper of the

designations.

13. The annual disbursed amount shall not exceed the total of interest and dividends earned to date, plus coin march money, and donations in the bookkeeping system labeled "Education and Scholarships", excluding bequests.
14. After reviewing the available funds for the individual scholarships and grants, the Committee shall meet and determine the recipients by April 1 and, with the approval of the Grand President, designate the scholarships and grants to be awarded.
15. The Chairman then shall notify the sponsoring Subordinate Parlor(s) of the award recipients. Whenever possible a Certificate of Award shall be presented to the award recipients at a school awards program or graduation ceremony by a representative of the Subordinate Parlor that sponsored them.
16. The names of the scholarship and grant award recipients and the Subordinate Parlor sponsoring them shall be announced at the Grand Parlor Annual Meeting for that term.
17. Once the Committee approves a Sharon M. Johnston Music Grant for a student or a school, or the Chairman receives proof of a scholarship recipient's enrollment in an accredited university, college, vocational program, trade school, or online program based within the state of California, the Chairman shall send a written request to the NDGW

Bookkeeper citing the name of the award recipient and the amount of their respective scholarship or grant award.

18. The NDGW Bookkeeper then shall issue a check to the recipient and mail it as directed by the Chairman to the award recipient's residential address, or if to a school, to the school's mailing address.

Financial impact: Budget for Charitable Foundation

Referred to:

- | | |
|----------------------------|----------------|
| • State of the Order | Adopted _____ |
| • Charitable Foundation | |
| • Veteran's Welfare | |
| • Education & Scholarships | Rejected _____ |

16 B. WE FURTHER RECOMMEND:

The adoption of the attached Addendum D, which is the Instructions and Application for a Native Daughters of the Golden West Scholarship.

Financial Impact: None

Referred to:

- | | |
|----------------------------|----------------|
| • State of the Order | Adopted _____ |
| • Charitable Foundation | |
| • Veteran's Welfare | |
| • Education & Scholarships | Rejected _____ |

SUBMITTED BY THE ELECTRONIC COMMUNICATIONS COMMITTEE

17. STATEMENT OF PROBLEM:

As technology evolves, the Committee also needs to change and grow. To this end, we need to refine the scope of the work of the Electronic Communications Committee.

WE RECOMMEND

Committee Policies, Electronic Communications, Page 11, delete in its entirety and replace with the following:

1. It is the responsibility of the Committee to execute Grand Parlor electronic communications, including maintaining the online presence in the website, email addresses, e-News, electronic meetings, and social media sites.
2. The Committee shall promote, facilitate, coordinate and/or monitor the social media sites of Subordinate Parlors and State Committees.
3. The Grand President, Board of Directors, Past Grand Presidents, State Committee Chairmen, and Subordinate Parlors may request an action for the website, or an electronic communication/meeting, in writing to the State Chairman. The State Chairman, in consultation with the Grand President, shall determine the appropriateness and/or content of each request for action.
4. The Committee may use the Native Daughters of the Golden West logo for all electronic communications purposes.
5. The Committee shall comply with all State and Federal regulations regarding charitable organizations and electronic communications as posted on the California

State Attorney General's website (www.oag.ca.gov) and the Internal Revenue Service website (www.irs.gov).

6. Outside advertising shall not be permitted on the website or in any electronic communication.

7. To ensure the succession and continuity of Subordinate Parlors and State Committees social media sites, this Committee will collect and maintain relevant access information (e.g... User names and passwords) from the Parlors and Committees that have a social media or website presence. This information will be held securely in the NDGW Grand Parlor Office.

8. The Committee shall protect and safeguard personal information to aid in preventing Identity theft.

9. Each Subordinate Parlors may have a single web page on the NDGW website at no charge. Guidelines for Subordinate Parlor websites shall be provided by the Committee, approved by the Board of Directors, and distributed by the Grand Parlor Office. Subordinate Parlors may host their own website provided they comply with the guidelines.

10. Collaborate with the Grand Parlor Annual Meeting Sessions Committee to aide with video conferencing and electronic communications.

Financial impact: Possible increase in electronic equipment needs for GPAM

Referred to Committees:

- State of the Order
- Finance
- Grand Parlor Annual Meeting Committee
- Laws & Supervision
- Electronic Communications

Adopted _____

Rejected _____

SUBMITTED BY THE FINANCE COMMITTEE

18. STATEMENT OF PROBLEM:

In order for the *Federal Volunteer Protection Act* to be applicable, nonprofits do not generally compensate board members. Rather than compensation, board members are allowed reimbursement for expenses related to their duties.

The Attorney General of California recognizes an organization's By-Laws as their governing rules. C.G.P., By-Laws, Page 14, Section 14, states: "No Compensation But Reimbursement: The Directors shall serve without compensation for their services but shall receive reimbursement for expenses as set forth in the Corporation's By-Laws, Procedures, Standing Rules, or Policies."

The definition of the word "stipend" is a fixed regular sum paid as a salary or allowance (which requires being reported as income to the IRS).

C.G.P. Policies, Page 68, Annual Budget Numbers 2 and 4, use the word "stipend" which is in conflict with the word 'reimbursement'.

18 A. WE RECOMMEND:

C.G.P., Policies, Page 68, Annual Budget, Number 2, be corrected as follows:

"The Grand President's annual reimbursement shall not exceed Nine Thousand Six-hundred Dollars (\$9,600.00), payable monthly. Said amount is to be used toward reimbursement of expenses incurred by the Grand President in the performance of her

duties. No additional financial compensation shall be paid. A reimbursement form and receipt(s) are required.”

Financial impact: None

Adopted_____

Referred to Committees:

- Legislation
- Board of Directors
- Finance

Rejected_____

18 B. WE FURTHER RECOMMEND:

C.G.P., Policies, Page 68, Annual Budget, Number 4, be corrected as follows:

“The sum of One Thousand Dollars (\$1,000.00) shall be placed in the budget annually to reimburse the Grand Vice President in the performance of her duties. A reimbursement form and receipt(s) are required.”

Financial impact: None

Referred to Committees:

- Legislation
- Board of Directors
- Finance

Adopted_____

Rejected_____

SUBMITTED BY THE LEGISLATION COMMITTEE

19. STATEMENT OF PROBLEM

Last year the policies for attendance at meetings via video conferencing were passed for the Board of Directors meetings and Subordinate Parlor Meetings but not the Grand

Parlor Annual Meeting. In order to be in compliance with the California Nonprofit Mutual Benefit Corporations, Title 1, Division 2, Part 3, Chapter 5, Article 1, General Provisions 7510, subdivisions (a) for attendance via Video Conference. There is a potential increase in expenses to hold a hybrid meeting.

19 A. WE RECOMMEND:

C.G.P., By-Laws, Page 6, Article three, Section 3, Delegate Presence Required, add the following:

Attendance of a Voting Member may be in person or by video conferencing (if offered).

IT WILL THEN READ:

Section 3. Delegate Presence Required: Each Subordinate Parlor must send its allotted number of Delegates to the Grand Parlor Annual Meeting for its entire agenda. Attendance of a Voting Member may be in person or by video conferencing (if offered). The remainder of the paragraph remains the same.

Financial impact: Potential expense for GPAM Sessions Committee

Referred to Committees:

- Legislation
- Finance
- Grand Parlor Annual Meeting

Adopted _____

Rejected _____

19 B. WE FURTHER RECOMMEND:

C.G.P., Procedures, Page 23, Grand Parlor Annual Meeting, item 5 delete in its entirety and replace with the following:

5. Members attending the Grand Parlor Annual Meeting will pay a \$100.00 registration fee to the Grand Parlor Annual Meeting Committee if attending in person. If attending by video conference, Members will pay a \$100.00 registration fee plus a telecommunications fee of \$75.00 to help defray costs. The registration fee will be disbursed as follows: \$50.00 will be retained by the Grand Parlor Annual Meeting Committee and \$50.00 to the Grand Parlor General Fund. A check is to be written to the Grand Parlor for \$50.00 for each registration and transmitted to the Grand Parlor Office within thirty days after the close of the Grand Parlor Annual Meeting. The telecommunication fee will be retained by the Grand Parlor Annual Meeting Committee.

A one-day registration fee of \$30.00 shall be paid by non-voting Members desiring to attend one day at GPAM. The fee shall be paid at the Registration table on the day of attendance.

The fee shall be distributed as follows, \$15.00 payable to the Grand Parlor Annual Meeting Committee and \$15.00 payable to the Grand Parlor General Fund. Members attending two or more days at GPAM in person shall pay the \$100.00 registration fee.

Financial impact: Increase in cost for attendance

Referred to Committee:

- Legislation
- Electronic Communications
- Finance
- Grand Parlor Annual Meeting

Adopted _____

Rejected _____

20. STATEMENT OF PROBLEM:

There isn't always enough space in the meeting room at the Grand Parlor Annual Meeting to set up the voting booths for the election of the Grand Officers, as required by the Constitution.

WE RECOMMEND:

C.G.P., Procedures, Page 25, Item 19, first sentence, insert "or another location" between the words "room and at". The sentence will then read:

19. Election shall take place within the meeting room, or another location, at a time specified by the Grand President.

The remainder of the paragraph will remain the same.

Financial impact: None

Adopted _____

Referred to Committees:

- Legislation
- Grand Parlor Annual Meeting
- Board of Directors

Rejected _____

SUBMITTED BY THE N.D.G.W. CHILDRENS FOUNDATION

21. STATEMENT OF PROBLEM:

In order to clarify some of the policies that the Childrens Foundation State Committee follows,

21 A. WE RECOMMEND:

Committee Policies, NATIVE DAUGHTERS OF THE GOLDEN WEST CHILDRENS FOUNDATION, Page 24-26, Number "1" delete in its entirety and replace with the following:

1. The Foundation shall serve children residing in California, regardless of race, or creed, from birth to their eighteenth birthday. When a child reaches the eighteenth birthday, all financial assistance ceases. Service must be administered in the State of California and supplies purchased through the most cost-effective vendor.

Financial Impact: None

Referred to Committees:

- State of the Order
- Childrens Foundation

Adopted_____

Rejected_____

21 B. WE FURTHER RECOMMEND:

Committee Policies, NATIVE DAUGHTERS OF THE GOLDEN WEST CHILDRENS FOUNDATION, Page 24-26 Number 16 be deleted in its entirety and replaced with the following:

16. The names of the children applying for grants shall be kept confidential, and referred to by Case Number assigned by the Committee in all written or public

situations. Names of children are allowed to be used internally by NDGW
Childrens Foundation Committee members during meetings only.

Financial Impact: None

Referred to Committees:

- State of the Order
- Childrens Foundation

Adopted_____

Rejected_____

21 C. WE FURTHER RECOMMEND:

Committee Policies, NATIVE DAUGHTERS OF THE GOLDEN WEST CHILDRENS
FOUNDATION, Page 24-26, Number 20, line 5, add the words “and/or foster” between
the words “homeless” and “children”.

It will then read:

“The Robert Morris Funds and the funds from the Virginia M. Jameson T/U/W are to be
maintained by Grand Parlor. The annual income from the Robert Morris Fund and the
Virginia M. Jameson T/U/W shall then be placed in the Native Daughters of the Golden
West Childrens Foundation budget and utilized for charitable programs benefiting
homeless and/or foster children as designated annually by the current Grand President.

Financial Impact: None

Referred to Committees:

- State of the Order
- Childrens Foundation

Adopted_____

Rejected_____

21 D. WE FURTHER RECOMMEND:

Committee Policies, NATIVE DAUGHTERS OF THE GOLDEN WEST CHILDRENS FOUNDATION, Page 24-26, Number 11, be deleted in its entirety and replaced with the following:

- 11. All camperships awarded, will be presented in memory of Past Grand President Hazel B. Hansen and Past Grand President Jewel McSweeney.

Financial Impact: None

Referred to Committees:

- State of the Order
- Childrens Foundation

Adopted _____

Rejected _____

21 E. WE FURTHER RECOMMEND:

Committee Policies, NATIVE DAUGHTERS OF THE GOLDEN WEST CHILDRENS FOUNDATION, Page 24-26, delete Number 12 and re-number the balance of the section.”

Financial Impact: None

Referred to Committees:

- State of the Order
- Childrens Foundation

Adopted _____

Rejected _____

SUBMITTED BY THE N.D.G.W. HOME COMMITTEE

22. STATEMENT OF PROBLEM:

To help defray the escalating cost of ongoing operational expenses and upkeep of the Native Daughters of the Golden West Home.

WE RECOMMEND:

For the term 2023 – 2024, the NDGW Home Assessment shall be \$10.00 per Member, one-half payable by October 31, 2023 and one-half payable by April 30, 2024 based on the membership as of June 30 and December 31, respectively.

Financial Impact:

- Increase of \$2 per Member financial impact to Subordinate Parlors
- Increased operating budget to the N.D.G.W. Home

Referred to Committees:

- State of the Order
- NDGW Home Committee

Adopted _____

Rejected _____

SUBMITTED BY THE STATE OF THE ORDER COMMITTEE

23. STATEMENT OF PROBLEM:

The responsibilities of the Real Property Committee are to aid Subordinate Parlors with the disposition of real property. There are sporadic records in the Proceedings as to which Subordinate Parlors own property and/or buildings. There is also no mention of property and/or buildings owned by The Grand Parlor of the Native Daughters of the Golden West in this section as it is not the responsibility of this Committee.

Legally, property owned by Grand Parlor Native Daughters of the Golden West is an asset of the Corporation which the Voting Members shall have, at a minimum, the right to vote on the disposition of all or substantially all of the assets of the Corporation as identified in the Constitution of Grand Parlor, By-Laws, Page 3, Article Two, Membership Qualifications, Voting and Termination, Section Seven: Voting Members, Letter "b". To be clear as to the duties of this Committee, this information should be included as a reference.

WE RECOMMEND:

C.G.P. Procedures, Page 39, NATIVE DAUGHTERS OF THE GOLDEN WEST COMMITTEES, Number 31, REAL PROPERTY COMMITTEE, delete and replace with the following:

31. REAL PROPERTY COMMITTEE shall consist of the Grand President, as State Chairman, Grand Vice President, State Chairman of Finance Committee, Grand

Marshal, and two appointed members. The term of the appointed members shall be for two years. One member is appointed each year to serve for two years.

The Real Property Committee shall have the power to prescribe all rules and methods of procedure for Subordinate Parlors, in connection with the investment in real property and/or buildings.

The annual report of this Committee shall include a list of all Subordinate Parlors who own real property and/or buildings, along with real property and/or buildings donated to, bought or sold by Subordinate Parlors.

Property and/or buildings owned by The Grand Parlor Native Daughters of the Golden West are considered an asset of the corporation where the Voting Members have the right to determine the disposition (see C.G.P. By-Laws, Article Two, Section Seven: Voting Members). Any inquiries regarding the disposition of property and/or buildings owned by The Grand Parlor Native Daughters of the Golden West must be referred to the Board of Directors.

Financial Impact: None

Referred to Committees:

- Legislation
- Board of Directors
- State of the Order

Adopted _____

Rejected _____

24. STATEMENT OF PROBLEM:

The current requirements for the proposed Budget to Actuals presented at the Grand Parlor Annual Meeting (GPAM) is to include Actuals as of March 31st. The current requirement for the proposed Budget to Actuals to be sent to the Voting Members for the ensuing term is April 1st. This is an unrealistic deadline for all four entities to have a proposed budget ready for distribution by the next day (April 1st).

WE RECOMMEND:

C.G.P., Standing Rules, Page 63, RECOMMENDATIONS AND RESOLUTIONS, Number 2, replace April 1st with May 1st.

It will then read:

“2. By May 1st, a copy of the Proposed Recommendations and Resolutions as well as interim financial reports for the period ending March 31 and the Proposed Budgets for the Grand Parlor, NDGW Home, NDGW Childrens Foundation and the NDGW Charitable Foundation, Inc. shall be forwarded to each Grand Officer, Past Grand President, State Chairman, and Subordinate Parlor. The Subordinate Parlor’s copy shall be given to one of their Delegates. Copies shall be distributed to other Delegates and Non-Voting Members the first day of the Grand Parlor Annual Meeting.”

Financial Impact: None

Referred to Committees:

- Legislation
- Finance
- NDGW Charitable Foundation
- NDGW Childrens Foundation
- NDGW Home
- State of the Order

Adopted_____

Rejected_____

INVITATION

SUBMITTED BY JOAQUIN PARLOR NO. 5, STOCKTON

Invitation to hold Grand Parlor Annual Meeting in the Central Valley in June of 2026.

Joaquin Parlor No. 5, Native Daughters of the Golden West, Stockton, extends an invitation to hold the 140th Grand Parlor Annual Meeting from June 16 through June 19, 2026, in the Central Valley area.

The location for sessions, the location of the lodging and the room rates shall be provided as soon as possible.

Letters of support were received from the following Subordinate Parlors: Oakdale No. 125, Fresno No. 187, Lomas No. 255 and Charter Oak No. 292.

Accepted _____

Rejected _____

ADDENDUM A

ESSAY RUBRIC

NDGW Essay Rubric-2023
"What Makes California Wonderful?"

Category	1	2	3	4	Comments
Evidence	Does not provide proof as to why they think something makes California wonderful.	Has a few reasons that support the idea of what makes California wonderful.	Provides a clear explanation with evidence of what makes California wonderful.	Provides a clear explanation of what makes California wonderful with more than three examples or pieces of evidence	
Hook	Essay does not get reader's attention and lacks interest for the reader	Does not get the reader's attention and the reader may or may not keep reading	Gets the reader's attention, and holds it	Gets the reader's attention and holds it, reader wants to keep reading	
Organization	No organization of ideas	Ideas are on the same subject but disorganized	A single theme is present in each paragraph	Paragraphs have a logical order and move from one point to the next	
Mechanics	Contains many distracting errors in grammar, usage, and mechanics; errors block understanding.	Contains a couple of distracting errors in grammar, usage, or mechanics; that interfere with understanding.	Contains few errors in grammar, usage, or mechanics that do not distract the reader.	Contains no errors in grammar, usage, or mechanics.	
Originality	Lacks originality in ideas, language or imagery, etc. Writing doesn't go anywhere	Offers little originality in ideas, language, imagery, etc. Reader may lose interest.	Interests the reader with some original and interesting use of ideas, language, imagery, etc	Impresses the reader from beginning to end through original and interesting use of ideas, language, imagery, etc.	

Total Score:

ADDENDUM B

GPAM 2023

SHARON M. JOHNSTON

MUSIC GRANT

STUDENT APPLICATION



NATIVE DAUGHTERS OF THE GOLDEN WEST

Website: www.ndgw.org

543 Baker Street
San Francisco, California 94117-1405
Phone: (415) 563-9091
Email: grandparlor@ndgw.org

EDUCATION & SCHOLARSHIPS COMMITTEE
Sharon M. Johnston Music Grant

INSTRUCTIONS FOR COMPLETING THE STUDENT APPLICATION

The Native Daughters of the Golden West (NDGW) Sharon M. Johnson Music Grant, hereinafter called "Music Grant", provides financial assistance to students residing in California. An application may be submitted for a student between the ages of eight and eighteen by the student's parent(s) or guardian. Decisions are made exclusively by the Education and Scholarships Committee and are determined by supporting information provided by the parent(s) or guardian submitting the application. Submitting an application is not a guarantee of receiving the Music Grant. All financial assistance awarded through the Music Grant shall be paid directly to the parent(s) or guardian.

The application packet MUST be complete and include the following:

1. Completed application by the parent(s) or guardian of a student for the rental or purchase of a musical instrument, the purchase of printed or recorded music for instruction, or music lessons.
2. A letter from the parent(s) or guardian of the student explaining why the student wishes to study music.
3. A letter of recommendation from a teacher or administrator from the accredited school the student is attending or supervisor of the accredited program for home-schooling in which the student is participating.

Envelopes containing the Student Application and supporting documents must be postmarked no later than **March 1** and mailed to the Chairman of the Education and Scholarships Committee: Dawn Dunlap, Chairman/PGP, Rattlesnake Flat, 8338 Santa Rosa Creek Road, Cambria, California 93428-3527. For inquiries, please contact the Chairman at dawndunlap.ndgw@gmail.com.

**NATIVE DAUGHTERS OF THE GOLDEN WEST
SHARON M. JOHNSTON MUSIC GRANT STUDENT APPLICATION**

Date: _____

Name of the student _____ Date of Birth _____

Address _____ City _____ Zip _____

Phone () _____ Email _____

Name of School or Program for Home-Schooling:

_____ Grade _____

Name of Teacher _____

COMPLETE THE FOLLOWING

Remittance is made by check payable to the parent(s) or guardian.

Type of service requested and cost: (check all that apply)

Service	Costs
<input type="checkbox"/> Musical instrument rental or purchase	\$ _____
<input type="checkbox"/> Printed music for instruction	\$ _____
<input type="checkbox"/> Recorded music for instruction	\$ _____
<input type="checkbox"/> Music Lessons	\$ _____

Total Cost: \$ _____ (Total cost not to exceed \$500)

Please use the space provided below or attach any additional information that may be helpful to the Education and Scholarships Committee in reviewing this application e.g., the type of instrument or level of instruction requested.

I/We certify that the information on this application is true and correct to the best of my/our knowledge.

Signature of Parent & Date

Printed Name of Parent

Signature of Parent & Date

Printed Name of Parent

Signature of Guardian & Date

Printed Name of Guardian

Address

Address

City, Zip

City, Zip

Phone

Phone

Email

Email

ADDENDUM C

GPAM 2023

SHARON M. JOHNSTON

MUSIC GRANT

SCHOOL APPLICATION



NATIVE DAUGHTERS OF THE GOLDEN WEST

Website: www.ndgw.org

543 Baker Street
San Francisco, California 94117-1405
Phone: (415) 563-9091
Email: grandparlor@ndgw.org

EDUCATION & SCHOLARSHIPS COMMITTEE
Sharon M. Johnston Music Grant

INSTRUCTIONS FOR COMPLETING THE SCHOOL APPLICATION

The Native Daughters of the Golden West (NDGW) Sharon M. Johnson Music Grant, hereinafter called "Music Grant", provides financial assistance to accredited elementary, middle, or high schools based within the state of California. Decisions are made exclusively by the Education and Scholarships Committee and are determined by supporting information provided by the teacher or administrator submitting the application. Submitting an application is not a guarantee of receiving the Music Grant. All financial assistance awarded through the Music Grant shall be paid directly to the school.

Date: _____

Name of School:

Name of Teacher _____

Phone _____

Email _____

Mailing Address _____

Website _____

Envelopes containing the School Application and supporting documents must be postmarked no later than **March 1** and mailed to the Chairman of the Education and Scholarships Committee: Dawn Dunlap, Chairman/PGP, Rattlesnake Flat, 8338 Santa Rosa Creek Road, Cambria, California 93428-3527. For inquiries, please contact the Chairman at dawndunlap.ndgw@gmail.com.

COMPLETE THE FOLLOWING

Type of service requested and cost: (check all that apply)

Service	Costs
<input type="checkbox"/> Printed music for instruction	\$ _____
<input type="checkbox"/> Recorded music for instruction	\$ _____
<input type="checkbox"/> Musical Accompanist	\$ _____
<input type="checkbox"/> Uniforms	\$ _____
<input type="checkbox"/> Travel Expenses to a performance venue for a band, orchestra, choral group, or a member thereof.	\$ _____

Total Cost: \$ _____ (Total cost not to exceed \$500)

Please use the space provided below or attach any additional information that may be helpful to the Education and Scholarship Committee in reviewing this application e.g., the level of instruction requested, or the type of instrument for the accompanist.

I certify that the information on this application is true and correct to the best of my knowledge.

Signature of Teacher & Date

Printed Name of Teacher

Signature of Administrator & Date

Printed Name of Administrator

ADDENDUM D

GPAM 2023

**NATIVE DAUGHTERS
OF THE
GOLDEN WEST**

**SCHOLARSHIP
APPLICATION**



NATIVE DAUGHTERS OF THE GOLDEN WEST

543 Baker Street
San Francisco, CA 94117-1405
Website: www.ndgw.org

Phone: (415) 563-9091
Email: grandparlor@ndgw.org

EDUCATION AND SCHOLARSHIPS COMMITTEE
Scholarship Procedure and Application

The Native Daughters of the Golden West offers up to twenty-one merit scholarships. The number and amount of the scholarships awarded varies according to funds available. The amount awarded can range from \$850 to \$1,500.

1. All applicants applying for a Native Daughters of the Golden West Scholarship must have been born in California or be eligible to affiliate with the Order. Any Member in good standing, or a daughter, son, or grandchild of a Member, or person with a familial relationship to a Member, shall be eligible to apply for a scholarship. Veterans and nursing school applicants are exempt from this requirement.
2. All applicants must attend an accredited university, college, community college, vocational program, trade school, or online course based within the state of California.
3. An applicant must be a senior or a graduate of an accredited high school, or have completed the first year of college, with a minimum cumulative grade point average of 2.50, or its equivalent or have obtained a G.E.D. (Graduate Equivalency Degree or General Educational Diploma), to qualify for a scholarship. Junior Native Daughter Scholarship applicants are exempt from this policy.
4. Applicants may apply for more than one NDGW scholarship.
5. Applicants must send the following items to the Chairman of the Committee on Education and Scholarships by March 1:
 - a. The completed application.
 - b. A letter of application and an autobiography of a maximum of 500 words written by the applicant. The autobiography may include extracurricular activities, sports, music, arts, special interests and hobbies, student body or class activities, honors or awards, sororities or fraternities, NDGW activities, other organizations, community service, life challenges, and future goals.
 - c. A letter signed by the Recording Secretary and bearing the Seal of the Subordinate Parlor sponsoring the applicant.
 - d. Two letters of recommendation from responsible persons in the community where they reside who do not have a familial relationship with the applicant.
 - e. Copy of proof of California birth or proof of eligibility to affiliate with the Order or signed affidavit of a Member in good standing stating the applicant is their daughter, son, grandchild, or person with whom they have a familial relationship.
 - f. An official transcript of the applicant's high school, university or college records, or proof of G.E.D. An instructor's evaluation is not an acceptable substitute.
 - g. Applicants for Bertha A. Briggs Veterans Scholarship must include a copy of discharge papers or proof of current active duty, or proof of being a dependent of a Veteran.

The envelopes containing the Application and supporting documents must be postmarked no later than **March 1** and mailed to the Chairman of the Education and Scholarships Committee: Dawn Dunlap, Chairman/PGP, Rattlesnake Flat, 8338 Santa Rosa Creek Road, Cambria, California 93428-3527. For inquiries, please contact the Chairman at dawndunlap.ndgw@gmail.com.

FOR COMMITTEE USE ONLY:

Undergraduate _____ UC/USC Graduate _____ Annie L. Adair _____ Sue J. Irwin _____
 Bertha A. Briggs _____ Doris M. Gerrish _____ Freedoms Foundation _____ Nursing _____
 G.P.A. _____ G.P.A. Equivalent _____ G.E.D. _____
 University or College _____
 Vocational Program, Trade School, or Online Course _____
 Major or Field of Study _____
 SPONSORING PARLOR _____ No. _____ Location _____

NATIVE DAUGHTERS OF THE GOLDEN WEST SCHOLARSHIP APPLICATION

Name: _____
(First) (Middle) (Last)

Home Address _____

(City) (Zip) Phone () _____

E-mail: _____

Date of Birth _____ Place of Birth _____

Are you a Member of NDGW? _____ Or eligible to affiliate with the Order? _____

If a Member, Parlor Name, No., and Location: _____

Is a parent or grandparent a Member of NDGW? _____ If so,

Name	Parlor Name and Number	Location
_____	_____	_____
_____	_____	_____

Have you previously applied for an NDGW Scholarship? _____ If so, were you awarded the scholarship? _____

(Name of Scholarship) (Academic Year)

Name of Parent or Guardian (if you are a minor): _____

Address: _____

List high school and all universities or colleges attended (including present university or college)

Complete if applying for a University of California or California State University Undergraduate Scholarship

When do you expect to enter the University? _____

Class: Freshman _____ Sophomore _____ Junior _____ Senior _____

Have you been accepted for entrance? _____ When? _____

Name and location of the University campus you plan to attend:

Department of the University: _____

Major or field of study: _____

Complete if applying for a University of California or California State University Graduate Scholarship

At which campus of UC or CSU have you been accepted into a graduate program? _____

(Name and Location) Acceptance Date: _____

Bachelor of Arts or Bachelor of Science Degree? _____

Name and location of university or college degree is from: _____

Major or field of study _____

When do you plan to begin your graduate work? _____

Complete if applying for a Sue J. Irwin Undergraduate Scholarship at an accredited California university or college

When do you expect to enter the university or college? _____

Class: Freshman _____ Sophomore _____ Junior _____ Senior _____

Have you been accepted for entrance? _____ When? _____

Name and location of the university or college you plan to attend:

Department of the university or college: _____

Major or field of study: _____

Complete if applying for an Annie L. Adair Undergraduate Scholarship in business or social welfare education

When do you expect to enter the university or college? _____

Class: Freshman _____ Sophomore _____ Junior _____ Senior _____

Have you been accepted for entrance? _____ When? _____

Name and location of the university or college you plan to attend:

Is your major in Business _____ or Social Welfare Education: _____

Complete if applying for Doris M. Gerrish Scholarship for a California Teaching Credential

At which university or college have you been accepted into a credential program?

Name and Location: _____

Date of acceptance to credential program: _____

Name of credential: _____

Proposed date of credential completion: _____

Have you successfully taken the CBEST? _____

If applicable, please add any further comments: _____

When do you plan to begin a student teaching program? _____

Complete if applying for an NDGW Nursing Scholarship

What skilled vocation or trade do you plan to pursue? _____

Name of school you plan to attend: _____

Name of certificate: _____

Have you been accepted for entrance? _____ When? _____

Complete if applying for a Sue J. Irwin Scholarship at an accredited California vocational program, trade school, or online course

What skilled vocation or trade do you plan to pursue? _____

Name of program, school, or online course you plan to attend: _____

Name of certificate: _____

Have you been accepted for entrance? _____ When? _____

Complete if applying for a Bertha A. Briggs Scholarship for Veterans or a dependent of a Veteran

Are you a Veteran of the United States Armed Forces? _____

Please indicate the branch of the United States Armed Forces in which you served: _____

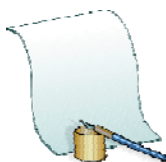
Discharge status and date: _____

If you are currently on active duty, please indicate the branch of the United States Armed Services you are serving under and where you are stationed: _____

Are you the dependent of a Veteran? _____

Please indicate the name of the Veteran whom you are a dependent of and the branch of the United States Armed Forces in which he/she served: _____

The above-referenced Veteran's discharge status and date: _____



APPLICANT'S SIGNATURE: _____

DATE: _____