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## **Native Daughters of the Golden West Facebook Guidelines**

1. Parlors should use the name "Native Daughters of the Golden West" followed by the "PARLOR NAME NO. \_\_\_\_\_ or NDGW followed by Parlor Name and No. \_\_\_\_
2. The Parlor must approve a Facebook Page and Administrator.
3. All information, photos, and shared posts must be approved by the Page Administrator appointed by the Parlor before public posting.
4. Contents on the Facebook page must represent the Native Daughters of the Golden West with the upmost high standards and appropriate content.
5. Caution when advertising events that are sponsored by the Parlor for public or private invitations, that permission is sought from the Person(s) listed for more information personal information such as Name, Phone No., Address, email and or location of the event.
6. If in doubt of posting anything think twice or feel free to contact the Facebook Manager for guidance or input.
7. Parlor Administrator should screen Likes, comments and posts for appropriate interest to NDGW and the members of the Order. If you feel something should be deleted please act quickly.
8. The Official Facebook Page of the Native Daughters of the Golden West is the only Page allowed to use the NDGW Official Emblem.
9. State Committee's of the Native Daughters of the Golden West shall follow the same guidelines listed above.
10. Native Daughters of the Golden West Board of Directors or Facebook Manager has the right to direct a Parlor, Person or State Committee to remove content from any Page under the name of Native Daughters of the Golden West or NDGW.

Guidelines Written  
June 21, 2013  
Debi Stalder, PGP  
Facebook Manager  
Electronic Communication State Committee